



Suite 200
Colorado Springs, CO 80909
(719) 574-5000 · Fax (719) 574-2361
info@acutabovemanagement.com

3520 Galley Road
Suite 200
Colorado Springs, CO 80909
(719) 574-5000 · Fax (719)574-2361
info@ACutAboveManagement.com

Galley Road

To Whom It May Concern:

Enclosed are some things we need filled out before we can add you to our list on contractors.

Just to let you know how we work, our preference is to either email or fax you a work order for things that need to be done. If anything should be more than \$250.00 then we need an estimate from you. We pay for most maintenance out of the rents so that the owners can track it for tax purposes, so that means we may take up to 30 days to pay the invoice. Please return the enclosed paperwork and have your insurance company fax us a copy of your coverage if you would like to become one of our vendors

Thank you,

Misty Berger

A Cut Above Property

Enclosures

PROPERTY MA N
AGEMENT

3520 Galley Road
Suite 200
Colorado Springs, CO 80909
(719) 574-5000 · Fax (719)574-2361
info@ACutAboveManagement.com

Management, Inc.



3520 Galley Road
Suite 200
Colorado Springs, CO 80909
(719) 574-5000 · Fax (719)574-2361
info@ACutAboveManagement.com

3520 Galley Road
Suite 200
Colorado Springs, CO

80909
(719)574-5000 · Fax (719)574-2361
info@acutabovemanagement.com

Dear Contractor:

We would like to add you as one of our contractors, but before we can use your company as one of our contractors, we need the following information filled out and returned to A CUT ABOVE PROPERTY MANAGEMENT.

- o "Release of Liability" Agreement (Enclosed)
- o Certificate of Insurance-Liability
- o Certificate of Insurance-Workmen's Camp (if applicable)
- o Copy of contractor's license, if applicable
- o Tax I.D.# or Social Security# for year-end 1099: __ _
- o Taxes reported under Company name: __ _ or

Individual name _____

- o Office Mailing Address: _____
- o Office Phone Number: _____

o Fax Number: __ _ Pager Number: __ _

o Cell Number: _____ 3520 Galley Road _____ Home
Suite 200
Number: _____ Colorado Springs, CO 80909
o E-mail Address: (719) 574-5000 · Fax (719)574-2361 _____
info@ACutAboveManagement.com

PROPERTY MA N
AGEMENT

Please

help us update our

files at your earliest convenience. All of these items are
required for you to continue service with us.

Thank you for your cooperation and we look forward to working with you.

Sincerely,

Misty Berger

A Cut Above Property Management, Inc

3520 Galley Road
Suite 200
Colorado Springs, CO 80909
(719) 574-5000 · Fax (719)574-2361
info@ACutAboveManagement.com

Dear

PROPERTY MAN
AGEMENT

Contractor:

We would like to add you as one of our contractors, but before we can use your company as one of our contractors, we need the following information filled out and returned to A Cut Above Property Management.

*REFER
ENCE
S:*

Business Name:

Contact Name:

Address:

Phone Number:

----- Fax Number:

=

Business Name: _

Contact Name:

_

Address: _

Phone Number:

----- Fax Number:

=

Business Name: _____ 3520 Galley Road
Suite 200
Contact Colorado Springs, CO 80909 Name:
_____ (719) 574-5000 · Fax (719)574-2361
_____ info@ACutAboveManagement.com

PROPERTY MAN
AGEMENT

Address: _____

Phone Number: _____ Fax

Number:

=

Please help us update our files at your earliest convenience. All of these items are required for you to continue service with us.



Thank you for your cooperation and we look forward to working with you.

Sincerely,
A Cut Above Property Management, Inc



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**RELEASE OF
LIABILITY BY
CONTRACTOR**

I, _____

referred to as contractor, hereby hold A CUT ABOVE PROPERTY MANAGEMENT, INC harmless for any damages, accidents or injuries in regards to any maintenance or work done to properties under management or for sale by A CUT ABOVE PROPERTY MANAGEMENT.

I, as the contractor, also agree to maintain a minimum of \$500,000 liability insurance and the amount of Workman's Compensation required by the State of Colorado and A CUT ABOVE PROPERTY MANAGEMENT.

CONTRACTOR'S
DATE

SIGNATURE

TRADE NAME

3520 Galley Road
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Colorado Springs, CO 80909
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info@ACutAboveManagement.com

PROPERTY MAN
AGEMENT
MISTY BERGER

A Cut Above Property Management, Inc

